



JOIN OUR TEAM!

Job Title: Ivory Coast Programme Specialist

Organisation: Centre for Sustainable Peace and Democratic Development (SeeD)

Duty station: Home office and partner offices, Abidjan, Ivory Coast

Contract duration: 4 Months (November 2019 – February 2020); subject to extension until December 2020 following the trial period

Contract status: Full-time (40 hours per week)

Salary range: 1500 – 1850 EUR

Start date: mid-November

Reports to: SeeD Head of Programmes and Field Operations

General Summary

The Centre for Sustainable Peace and Democratic Development ([SeeD](#)) is a research-driven innovative think tank, generating evidence to inform programmes and policies around the world. Together with local partners, we help identify root causes of conflict and drivers of positive change. So far, our efforts have reached Cyprus, Liberia, South Sudan, Ukraine, Moldova, Malaysia, Nepal, Armenia, Georgia, Azerbaijan, Iraq, and beyond.

Ivory Coast Programme Specialist will lead the coordination and implementation of SeeD's efforts in Ivory Coast. SeeD is due to start two new projects in Ivory Coast based on the [SCORE](#) methodology in partnership with the European Commission, Interpeace and UNICEF to investigate educational preferences, life skills and violence tendencies. Main activities will include research design and data interpretation, conducting focus groups and interviews, production of analytical products, such as policy briefs, presentations, infographics (as per stakeholder needs), communication of research findings to a wide range of stakeholders and organization of outreach activities. We communicate our findings to a wide range of stakeholders, such as Ministries, NGO's and top media outlets and organize discussions with wider audiences across the country. Thus, research, communication and facilitation skills would be highly valued. Beyond the project deliverables and research outputs, the Programme Specialist will represent SeeD in relevant outreach and networking events to expand SeeD's efforts in West Africa.

We are looking for a team member who is value-driven and creative, interested in evidence-based approaches to addressing societal challenges, excited by research and passionate about building a pluralistic, democratic and cohesive Ivory Coast. The ideal candidate would be someone who can translate academic research into specific policies and interventions and understands the value of both, can communicate complex findings to various audiences and does not shy away from public speaking. They should be able to manage and prioritize multiple processes simultaneously, bring in their own expertise and contribute to the innovative multidisciplinary research framework SeeD constantly works to improve. For more information please contact Demetra Kallitsi via email: recruitment@seedsofpeace.eu

Duties and responsibilities:

- Develop a strong understanding and knowledge of the SeeD methodology;
- Conceptualize, design, implement research processes as per partners' needs, report about implementation stages and findings back to the partner, contribute to the coordination and implementation of project deliverables and activities such as reflection group meetings, participatory dialogue meetings, public outreach events and the like;
- Conduct literature reviews and secondary research for contextual and conceptual analysis as needed including national and global policy priorities and processes;
- Work closely with SeeD Operations and Data Teams to shape and guide research analysis as per



JOIN OUR TEAM!

- stakeholders needs and governed by contextual demands of the country;
- Work closely with SeeD Head of Programmes and Field Operations to understand and interpret research findings and their policy implications in order to elicit key messages for different audiences;
- Work closely with SeeD Head of Programmes and Field Operations to understand the partner and donor needs and priorities in Ivory Coast and develop products and outputs tailored to these needs and priorities (e.g. such as visuals, graphs, infographics, social media posts and updates), and contribute to stakeholder engagement efforts in Ivory Coast (e.g. organization of events, meetings and consultations with key political and societal stakeholders);
- Build and maintain a network of donor organizations and funders committed to supporting SCORE and the work of SeeD, and develop proposals and undertake fundraising efforts to expand SeeD's work in Ivory Coast and West Africa

Knowledge and experience:

Essential qualifications:

- Degree in politics, international relations, economics, sociology, psychology, statistics or other relevant field;
- Solid understanding of and interest in sociopolitical context of Ivory Coast;
- Demonstrable knowledge and experience of research methods, research design and implementation of interdisciplinary research;
- Good sense and understanding of audience empathy and communicating research and academic content;
- Solid experience in giving public presentations, interviews;
- Demonstrable experience in donor funded project management and NGO work particularly in peacebuilding, humanitarian work, development, reconciliation, mediation and similar;
- Experience in producing policy analysis outputs such as policy briefs, articles, op-eds, PPTs, infographics, online content;
- Excellent writing and communication skills in **English and French**.

Desirable Knowledge, Experience and Skills:

- Postgraduate degree in sociology, psychology, adolescent development, political science, international relations, development studies, media studies or other relevant field;
- Good knowledge of statistics programmes such as SPSS/STATA;
- A good sense of humour.

How to apply:

The application package should be sent to recruitment@seedsofpeace.eu by 20th October, Sunday 5pm Ivory Coast time (GMT). The application package should include:

- Full CV;
- 2 references to be sent directly to SeeD by the referees;
- Cover letter (1-2 pages that describes the candidate's motivation and suitability for the position);
- An example of previous writing in ENGLISH (publication, book chapter, article, report).

Evaluation process:

1. Administrative check & Evaluation of application package
2. Competency test
3. Interview